# Holiday Guest Room

## CHEAT SHEET

*Everything you need to make overnight guests feel right at home*

### 1. A Week Before

- [ ] Wash the guest bedding and towels
- [ ] Clear closet space and a drawer
- [ ] Set out extra hangers
- [ ] Check the lamps, nightlight and batteries

### 2. Make the Bed

- [ ] Fresh sheets and a cozy quilt
- [ ] An extra blanket or throw
- [ ] Both firm and soft pillows
- [ ] A Christmas pillow or two

### 3. Bathroom Basics

- [ ] Fresh bath towels and washcloths
- [ ] Travel-size toiletries
- [ ] A spare toothbrush and toothpaste
- [ ] A hair dryer and a cozy robe
- [ ] Extra toilet paper within reach

### 4. Little Comforts

- [ ] A water bottle and a glass
- [ ] A phone charger by the bed
- [ ] Tissues and a small trash can
- [ ] A few snacks and holiday treats
- [ ] Wi-Fi card on the nightstand

### 5. Festive Touches

- [ ] Hang a wreath or add a small tree
- [ ] Twinkle lights on a timer
- [ ] A battery-operated candle
- [ ] A handwritten welcome note

### Guest Notes

**Guest(s):** _____

**Arriving:** _____

**Allergies:** _____

**Coffee or tea?** _____

**Wake-up time:** _____

cut out and set on the nightstand

### Welcome!

*Make yourself at home*

**Wi-Fi Network:** _____

**Password:** _____

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